

Public Housing and Community Development
701 NW 1st Court
16th Floor
Miami FL 33136



MIAMI-DADE COUNTY, FLORIDA
REQUEST FOR PRICE QUOTATION (RPQ)
Contract No: MCC 7360 Plan - CICC 7360-0/08
RPQ No: 174522

INVITATION TO BID

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to Public Housing & Community Development at 701 NW 1st Court, 16th Floor, Miami, FL 33136 no later than 7/12/2016 at 10:00 AM. If you have any questions, contact Melissa Nichols at 305-576-9699.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

RPQ DETAILED BREAKDOWN

Bid Due Date:	7/12/2016	Time Due:	10:00 AM	Submitted Via:	Sealed Envelopes	SBE-Con. Level:	N/A
Estimated Value:	\$30,000 (excluding Contingencies and Dedicated Allowances)						
Project Name:	General Building/Door Repair For Rainbow Village						
Project Location:	Various (see S.O.W)						
License Requirements:	Primary:	General Building Contractor; Door; Building Contractor					
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work).</p> <p>This project is for general building repair/replacement services needed in order to repair/replace various doors, to include: removal of damaged door/frame and threshold; installing a commercial grade white steel door and frame (all doors need to swing outside); install three 4 1/2" X 4 1/2" stainless steel hinges; two (2) 2 1/8" holes for door knob and dead bolt lock, both holes should have a 2 3/4" setback; 1" hole in the center of the door; install a brass peep whole peep viewer; install a low profile aluminum threshold; install a battalion door bottom extended door show 1 3/4" X 3 1/8" X 1/2" mill finish (1) 2RRJ5; install aluminum weather stripping around door opening; door jamb needs to be filled with concrete- the two jams and legs and headers; finish plaster inside and outside of door area and paint to match; door should consist of a minimal 1/8" gap on the hinge side of the door, lock side, and top of the door; and bottom needs to be adjusted for door saver installation for an estimated sixteen (16) occupied units located within the Rainbow Village Development (2140 NW 3rd Avenue, Miami, FL 33127). In addition, the Contractor shall replace, sand, re-paint (to match the existing coat) all doors.</p> <p>Project Location(s): There are an estimated thirty (30) doors to be replaced at the following locations: (Note: the number of locations, and related work, are subject to change at the discretion of the County.)</p> <p>Replace one (1) Door: 1) 360 NW 22nd St 2) 432 NW 19th St 3) 408 NW 19th St</p> <p>Replace two (2) Doors: 1) 2134 NW 3 Avenue 2) 2052 NW 3 Avenue 3) 2104 NW 3 Avenue 4) 2120 NW 3 Avenue 5) 330 NW 49 Street 6) 314 NW 22 Street 7) 348 NW 22 Street 8) 434 NW 19 Street 9) 34 NW 36 Street 10) 36 NW 26 Street 11) 502 NW 19th St 12) 504 NW 19 Street</p> <p>Replace three (3) Doors:</p>						

1) 504 NW 19nd St

Prior to the commencement of work, due to the fact that the unit(s) is occupied, the Contractor shall obtain approval from an authorized PHCD representative that they have taken every precaution to: cover, close-off work areas, and protect the tenant's furniture, and any other personal items that may be impacted by the stated scope of work to be performed by the Contractor.

The Contractor shall be responsible for all job tasks associated with the successful repair of the stated scope of work, as required and approved by an authorized PHCD representative. Tasks, clean-up, and removal of all items not specifically mentioned in the scope, but which are obviously required for an operable/functional system shall be included without additional cost to PHCD. The Contractor shall arrange for his/her own storage facility (if needed). The Contractor shall leave the site free and clear of all debris. The Contractor is responsible for providing all materials, labor, equipment, and permits/inspection fees (when necessary) for the total completion of this work. All work shall be performed in the best standards of workmanship and shall be in accordance with Florida Building Code, all national, state, county, and municipal codes, rules, guidelines, regulations and departments having jurisdiction. Site 210

A THIRTY (30) DAY COMPLETION IS REQUESTED FOR THE GENERAL BUILDING REPAIR/REPLACEMENT SERVICES.

Document Pickup:	Contact:	Phone No:		Date:	1/1/1900
	Location:				
Pre-Bid Meeting::	Required:	YES	Mandatory:	No	Date: 6/28/2016 Time: 09:00 AM
	Location:	2140 NW 3rd Ave, Miami, FL 33127			
Site Meeting:	Required:	YES	Mandatory:	No	Date: 6/28/2016 Time: 09:00 AM
	Location:	2140 NW 3rd Ave, Miami, FL 33127			
Bid shall be submitted to:	Contact:	Public Housing & Community Development			
	Email:	pcuff@miamidade.gov			
Type of Contract:	Multiple Trade		Method of Award:	Lowest Responsible Bidder	
Method of Payment:	Scheduled Monthly Payments		Insurance Required:	YES	
Additional Insurance Required:	NO		If Yes - Minimum Coverage:		
Performance & Payment Bond Required:	NO		Bid Bond Required:	NO	
Prevailing Wage Rate Required:	Davis Bacon wages	Davis Bacon:	YES	AIPP:	NO Amount:
SBE-Con. Requirements:	NO	Percentage:	0.00%	SBD Subcontractor Forms Required:	NO
DBE Requirements:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO
CWP Requirements:	NO	Percentage:	0.00%		
SBE-G/S Requirements	NO	Percentage:	0.00%		
Liquidated Damages:	YES	\$\$ Per Day:	\$50.00		
Trade Set-a-side:	NO	If Yes, Trade =			
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.					
Design Drawing Included:	NO	Shop Drawing Included:	NO	Specifications Included:	NO
Anticipated Start Date:	8/1/2016		Calendar Days for Project Completion:	30	
Comments:	<p>SEALED BIDS for this project will be received for and on behalf of MIAMI-DADE COUNTY, by PUBLIC HOUSING AND COMMUNITY DEVELOPMENT (PHCD), ADMINISTRATIVE SERVICES DIVISION, 701 NW 1ST COURT, 16TH FLOOR, FRONT DESK, MIAMI, FLORIDA 33136 UNTIL 10:00 A.M. (Eastern Standard Time - EST) Tuesday, July 12, 2016 where they will be publicly opened and read aloud.</p> <p>Bids/Proposals received after the first Bid/Proposal envelope or container has been opened may not be opened or considered. The responsibility for submitting a Bid (the Proposal response to the RPQ) to PHCD on or before the stated time and date is solely and strictly the</p>				

responsibility of the bidder. PHCD is not responsible for delays caused by any mail, package or courier service, including the U.S. Postal Service Mail, or caused by any other occurrence.

Estimated Project Value (Approximate Construction Budget) / Bid Preparation:

The Estimated Value (Approximate Construction Budget) for this project is: \$30,000.00. This amount represents the Construction Cost. The Owner's Contingency and Owner's (Dedicated) Allowances will be added at the discretion of the Owner at Contract Award.

The \$3,000 Owner's Contingency Allowance should not be included in your Base Bid. The Owner's Contingency Allowance may be used for the sole purpose of funding miscellaneous unforeseen additions to the contract, only at the discretion of PHCD. This contingency allowance account does not have to be used either partially or in its entirety; it will be expended at the discretion of PHCD.

The \$3,000.00 Owner's (Dedicated) Allowance should not be included in your Base Bid. The Owner's (Dedicated) Allowance may be used by the Owner to fund other Owner's contingency items that the Owner deems necessary, which may include Owner's unforeseen conditions, changes to the project, etc. This Dedicated Allowance account does not have to be used either partially or in its entirety; it will be expended at the discretion of PHCD.

Whenever the Estimated Values (Approximate Construction Budgets) and/or Cost Estimates or the like are included within the Contract Documents or noted elsewhere, it shall be understood that these are for the Owner's use in determining preliminary funding and are not to be relied upon by bidders in determining their bid. Bidders shall make their own evaluation, quantity take-offs / cost estimates and make their own determination of the cost of the work in full compliance with the Contract Documents.

The cost of time and materials utilized to prepare a quote including such tasks as field visits, site measurements, calculations, evaluations, photographs, copies, etc. shall not be reimbursed by PHCD. All services performed in the course of bid preparation shall be deemed the cost of doing business by the Contractor and shall not be billable to PHCD even if your bid is awarded.

Bidder's License Requirements:

Bidders must hold at the time of bid submission (and maintain the same throughout the duration of the contract) a current valid license. See Sec. 2.12, MCC 7360 PLAN as listed herein.

Price Proposal Submittal:

Along with the fully executed RPQ Bid Form - Attachment 5A, submit a detailed price proposal to include, at a minimum: the description of the work for each line item, the cost of each unit of material and/or part & its condition (i.e. new, after-market, re-furbished, etc.), labor rate for each Trade Worker, and man-hours for each line item.

Bid Guarantee:

A Bid Guarantee shall accompany each bid over \$25,000.00 in the amount of 5% of Base Bid, in accordance with Instructions to Bidders. The bid guarantee may be a certified check, bank draft, U.S. Government Bonds at par value, or a bid bond secured by a surety company acceptable to U.S. Government and authorized to do business in the state where the work is to be performed.

Method of Payment: Single invoice, as accepted and approved by an authorized PHCD representative, at project completion.

Section 3:

This is a Section 3 covered activity. Section 3 requires that job training and employment opportunities be directed to low- and very-low income persons and contracting opportunities be directed to businesses that are owned by, or that substantially employ, low- or very-low income persons. FAILURE TO PROVIDE SECTION 3 DOCUMENTS ON OR BEFORE PHCD REQUESTED DUE DATES MAY RENDER BID NON-RESPONSIVE.

FOR SECTION 3 RELATED QUESTIONS PLEASE CONTACT SECTION 3 COORDINATOR:

Section3@miamidade.gov

Cone of Silence:

Miami-Dade County's "Cone of Silence", Ordinance 98-106 (Section 2-11.1(t) of the Code) approved by the Board of County Commissioners as of July 21, 1998, and amended Jan. 29, 2002, is adopted herein. This ordinance specifically prohibits communication in regard to this bid solicitation with County staff except by written means with a copy filed with the Clerk of the Board. Certain exceptions are made such as oral communications during pre-bid conferences and communications with those persons defined in the ordinance regarding matters of process or procedure already contained in the solicitation document. PHCD staff and bidders may communicate orally while a bid is in progress and prior to award of bid to clarify Section 3 definitions, requirements and business preference procedures, pursuant the Miami-Dade Commission on Ethics ruling on March 10, 2004. Under CICC 7360-0/08, The "Cone of Silence" takes effect upon advertisement for bids and terminates when recommendation for Award is made by Miami-Dade Public Housing Agency. The ordinance is attached in Section 00999-3.

Pre-Bid Meeting:

A pre-bid meeting will be held at the job site: 2140 NW 3rd Ave, Miami, FL 33127 at 9:00 AM on Tuesday, June 28, 2016.

The County reserves the right to waive any informalities or irregularities in any bid or to reject any or all bids. Bids from any person, firm, or corporation ever in default upon any agreement with the County will be rejected.

Project Manager: Melissa Nichols / Paola Cuff

Phone: 305-576-9699 Fax: 305-571-9492

PHCD Procurement Contact: Barry Cowvins Phone: 786-469-4235 Fax: 786-469-4151

DISCLOSURE:

- To participate in this MCC RPQ, vendors that have not registered under the new registration process that became effective in July 2008 will be required to submit a new Vendors Registration Package prior to receiving a new contract award.
- Pursuant to section 10-33.02 of the Code of Miami-Dade County, Florida, "a contractor who fails to meet an established SBE-Construction goal shall submit a SBE-Construction Make-up Plan for approval of the Small Business Development Division Director. A Make-up Plan and a corresponding Schedule of Intent Affidavit must be submitted as part of any bid or proposal submitted for future contracts at the time of bid or proposal submittal." **Failure to include the required Schedule of Intent Affidavit with this bid shall result in the submittal being deemed nonresponsive.**
- In accordance with Miami-Dade County Implementing Order 3-9, Accounts Receivable Adjustments, if money is owed by the Contractor to the County, whether under this Contract or for any other purpose, the County reserves the right to retain such amount from payment due by County to the Contractor under this Contract. Such retained amount shall be applied to the amount owed by the Contractor to the County. The Contractor shall have no further claim to such retained amounts which shall be deemed full accord and satisfaction of the amount due by the County to the Contractor for the applicable payment due herein.
- Unless otherwise stipulated in this Invitation to Bid or in the Project's Solicitation Documents, the minimum insurance requirements are: Worker's Compensation Insurance as required by Florida Statute 440, Commercial General Liability Insurance on a comprehensive basis in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage**, Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. Certificate holder must be shown as Miami Dade County, 111 NW 1st Street, Suite 2340, Miami, FL 33128, with a 30 day cancellation notification requirement. Proof of additional Insurance may be required for certain jobs